

ST MARY'S CHURCH INGLETON

ANNUAL REPORT 2023



To be presented to
The Annual Parochial Church Meeting
on Sunday 28th April 2024

Welcome

Welcome

Thank you for taking time to read this report on the activities of the parish. The participation of everyone in the life of the church is vital, and that includes looking back as well as what we can give each week. I am ever grateful for the hard work and dedication of all who give towards the ministry in this parish. This goes far beyond Sunday services, and even beyond the work we do through weekly ministries like the Pop-Up Pantry, or seasonal events. Our lives of faith are interwoven with life in the community, and I hope this will remain so for years to come, as it is, I believe, still a strong witness.



In 2023 there was the notable occasion of my Sabbatical in August to October. I was pleased to see the contributions of so many people who kept the ministries going in the parish. This adds to my sense of thankfulness for what everyone has given this past year.

The year has not been without its challenges but it was good in the final months to welcome Revd Peter Greenwood as Team Rector of the Ingleborough Team. I look forward to continuing ministering with him as all of us seek to follow God's leading into the future.

Revd Nick Trenholme

Contents

Report on Church Activities 2022
Financial Accounts 2022
Minutes of Annual Meetings 2022

Church Activities

Church Wardens' Report 2022

We took over as churchwardens when the 2 previous wardens left. Most of the work has been dealing with the architect with plans for the porch. We did sell 7 south aisle pews to give more space for other events, which looks good. The whole area was carpeted in blue to match the rest of the area.

As an inspection was due, the following tasks were completed

- PAT testing
- Updated the maintenance manual with work completed In 2023
- Electrical check
- Gas certificate
- Fire ext. check

The clock was adjusted for the heating to have 30 minutes a day, except when frost stat comes on in cold weather, and longer on Sundays.

All red chairs are now in the main body of the church, and blue chairs in the back room. A new cross is planned for the tower as the present cross is too heavy to manhandle.

New locks to Vicars vestry following the break in and better security may be needed in the future (TBA)

Grass seed will be required under the tree by the gate as this has died.

Work on the graveyard continued and we now have places for 4 benches, and the edging stones have all been replaced.

2 new HTC cables bought for the sound system.

Ongoing faculty work (as well as porch) includes:

- Loosen pews in main body of church to give better ladder access
- Final roof repairs
- Clock repairs

Long term plans include a new porch (and prices are coming in), levelling the floor area and introducing underfloor heating (discussions ongoing). Following the burglary we will need to look at some kind of security system for the building, but the window is being repaired in the near future.

Andy and Tom

Worship

Services in Church

We maintained our weekly worship throughout the year, including during the Sabbatical. Our pattern of worship has been two services of Morning Praise on the same day as the 9am communion service, and a service of Holy Communion at 10:30am on other Sundays. Average attendance was 35 adults and 2 children. During the Sabbatical visiting clergy covered the communion services, and Morning Worship was mainly covered through the home groups taking turns at leading worship. For the groups this was an enriching

experience, even while a demanding one, and we hope to continue this pattern of worship in to the future.

We held 3 baptisms for 4 children in church. Five funerals were held in church, with another being conducted at crematorium for this parish by members of the clergy team. There were no weddings in 2023.



In May we marked the coronation of the King and Queen with a joint outdoor service with Ingleton Methodist Church. We marked the church's seasons with services for Ash Wednesday, Mothering Sunday, Good Friday, Easter, Harvest, All Souls, Remembrance, Advent and Christmas. The congregation were invited to participate in the team services taking place in other parishes.

Online Services

We continued to publish online services on our YouTube channel until July. I am very grateful for the support of volunteers from around the Ingleborough Team who contributed videos of readings, prayers, sermons and interviews. My Sabbatical saw the run of services come to a close. Various options were considered for trying to keep the services going, but none proved feasible in the time available. When they were running the services provided a new avenue for worship for some who may not usually come in person to the church. It was an ideal avenue to spread the message of the gospel, and one which I believe we should revisit in future.

Rev Nick

Trenholme

Music in Worship

St.Mary's is blessed to have the traditional organ in regular use by Dorothy. Her commitment to attending our services alongside the other churches needing her is much appreciated. Rachel and Claire provide the alternate week's music. We miss Andy playing with us but know he is with us in spirit working the sound system.

During Nick's Sabbatical it became apparent to me how much time and effort goes into choosing the hymns for each service, taking into account lectionary readings and so forth and thinking about which tunes will work best for the congregation. Thanks to Dorothy for all her support and guidance with this.

We have a good variety of song choices and use of newer hymns through the sound system and overhead increases our repertoire. Recent services by the house groups also gave opportunity for some new and different songs to be used.

Rachel Whaley

Children's Work:

On Sundays we have continued to manage without separate children's ministry, instead focussing on activities for children who remain in the service, either as part of the worship or as a separate activity for them to engage with on tables at the side. It has been good to feel like we are worshipping together as the body of Christ across all ages. It can be challenging to know how to shape the worship to make it accessible for everyone, but I strongly believe we should invest in and prioritise the faith of children and young people as they grow.

We continued to run craft events in the school holidays. These were open events aimed at families where we welcomed them into church for 2 hours in an afternoon, with craft activities, games, stories, food for the children all offered free of charge. The attendance at these has remained strong, with around 25 to 30 children coming each time. Three events were held during the year on the themes of Springtime, Easter and Summer. Great thanks are due to everyone who has helped make these such a success.

Team Vicar's Report and Outreach

This report is a brief summary of my ministry as the clergy in post relating to anything not already covered. I have continued to take communion to those who cannot join us in church. This has included those who are housebound, or unwell, and a monthly service at the Ingleborough Nursing Home. I have also sought to continue a pattern of visiting members of the community when I can. The focus of this has mainly been follow up to those we have assisted for funerals, and baptisms, but including those who are ill. If you receive news of someone who is unwell and please do pass on news to me if the person is happy for it to be shared.

I published a newsletter each week, which has included material from an All-Age Bible study resource published by an ecumenical organisation, Roots on the Web, which also is used for our children's work. I am grateful to Rachel Whaley who took up the reins of producing a newsletter during the Sabbatical. We held Lent lunches in church and I am grateful to Sue Simpson, Judith Shackleton and all who contributed to these for this ministry. Before one of these I led a session for a few of us baking bread. The process of baking was enjoyed by all, and I believe the results were enjoyed by those who came to the lunch, once I had got my head around the oven!

We had a presence on the Gala field, with the coconut shy. Again this was well received and was successful in engaging those who came to the gala. We also hosted the stalls for the village Christmas event once again. The stalls themselves were run by local businesses and groups. As well as providing them a venue we also offered refreshments on the day and raised some funds through serving these.

Nick Trenholme

Fellowship:

House Groups:

Cornerstone: We meet weekly on a Monday evening. There are between 10 -12 folk who gather together to discuss, read God's word, sing and pray. We enjoy discussions on a whole range of topics. There are good contributions from everyone. There is a great sense of fellowship and support.

We have been challenged by preparing and leading three church services - it has brought out a great deal of creativity and humour. It is encouraging to see people now appearing regularly on the church rota for readings, prayers and welcome. Please feel free to come and join us.

Judith Shackleton

Monday Ladies Group

Saturday Mornings at St. Mary's

Pop-Up Pantry:

Pop up Pantry held here at St. Mary's Church continues to serve the community in Ingleton. It has a well established Management Group who oversee the running of the Pantry. We have 8 Faithful hardworking volunteers who help to keep the Pantry operating on Saturdays and Mondays.

This last year 2023 has seen an increase of donations. We collect food from Morrisons Supermarket Skipton on the 1st. Saturday every month, and every Monday we receive a delivery from the Fare-share organisation. This is a scheme which is run by AGE UK.

We are pleased to say that the Pantry is well used and appreciated by the local residents. It is estimated that we serve at least 21 people on a weekly basis. Special Parcels of food together with children's Christmas gifts were received by families

May we continue to operate for as long as possible.

Praise the Lord.

Chris Purcell

Moslem-Christian Women's Group

This group, initially started by Anne Russell as an initiative within the Ingleborough team continues to flourish and a group of us meet regularly, at Broadrake Barn for a weekend in September, but also in Bradford and elsewhere. Over the years we have had many opportunities to share one another's faith, food and culture. We have care for one another, as sisters, respecting our differences yet able to pray for one another too. Anyone wishing to join this group would be most welcome.

Sue Simpson

Crossword and Quiz Group:

We are now made up of seven regular members who meet every Wednesday at 10am in St Mary's Church. Sadly one of our members is now unable to attend, she is greatly missed, we often recall the day she provided us all with a colourful rubber for the end of our pencils: we call them 'Vivs'.

We really do need them when the answers don't fit! We all think of her with love and remember the fun we all had together.

We usually begin with coffee and a chat before our quizzing begins, all crosswords and quizzes are provided. We try to cut down on printing and recycle where we can. £1.50 is collected from members weekly which goes toward printing and for treats. Any remaining cash is donated to the Church.

We like to support village businesses and last year we had coffee and cake in G & T's Cafe, we were made very welcome and the cake was delicious. At Christmas we had a festive meal at the Masons Arms which was great.

We would welcome new members, please contact Glenis on 07501161217

Thanks to everyone at St Mary's and especially to Pat for opening up for us, we really appreciate it.

Glenis Gaunt

A Few Thoughts from the Treasurers (See Financial Statement and Trustees report)

Wouldn't it be nice not to have to pay bills! If only we could meet together on the slopes of Ingleborough, to receive the word of the Lord and not have to maintain an historic building that is not in the best of repair. Unfortunately, this is not the case, we HAVE NO CHOICE but to look after the building that we all have inherited.

I realise that raising money, to provide for the upkeep of the church, is not the fundamental mission of the church. Spreading the Christian message in the local community that is suffering a spiritual crisis should be the main thrust of the church.

I am very much aware that our calls, to raise money, falls increasingly, upon unenthusiastic ears. And I do sympathise with this view. I hear mutterings, such as - they're always asking for money, or, don't they realise that we are in the middle of a cost of living crisis. All this money wasted on paying the share, and so on.

But, **PAY OUR WAY WE MUST**. As treasurers it is our duty to pay the church bills, in increasingly difficult times. Our income relies solely upon the generosity of local parishioners and long may this continue. Unfortunately, due to circumstances our income is ***falling!***

Our expenditure is very great and is **rising all the time.**

A few costs – for the year 2023. Cost per annum.

The big one – the share	£39069
Clergy	£ 1087
Church running expenses	£ 6716
Mission giving & donations	£ 2456
Other sundry items:	£ 62

Total expenditure, for the year 2023, is £49390. If we divide this figure by 12, it means that we have to raise a monthly sum of £4115 to keep our heads above water.

The bad news is that our gas/electricity bill has almost doubled from last year to this year's figure of approximately £6000!

The good news is the share has gone down to £35 140 a drop of £3 929.

Our Income:

The collection, each Sunday, brings anything between £100 and £200/£250.

Parish giving raises approximately £1000 per month together with Gift Aid a further £250.

This figure is falling!

The Gift Aid claim with HMRC raises approximately £1850 per quarter, so if you are a tax-payer, do please ask for the appropriate form so that we can claim tax paid.

If you do the maths you will see that the income streams fall well below the expenditure streams. If it were not for the generosity of parishioners at fund raising events, we would lose our vicar and the church would, ultimately, have to close.

We are well aware that we keep asking the same people to help in raising sufficient finance to pay our bill, but without your continued support we would lose the struggle to pay our way.

So: many, many thanks for your continued support. We can only do it with your help.

John and Sue Scott

Church Fabric:

Environmental Report

Andy Ive

Church Buildings Report

Tom Brown

Health and Safety Report

A full health and safety audit was carried out in December 2023, with no findings to report

Safeguarding Statement

The Parochial Church Council of St Mary's Ingleton complied with its duty to have due regard to the House of Bishop's policy and practice guidance in regard to safeguarding children and vulnerable adults. More information can be obtained from the PCC minutes. Key changes have included steps to implement safer recruitment of volunteers, though there is more work to be done. Nick, as clergy in post, Simon as Parish Safeguarding Officer, and the PCC have sought have kept safeguarding under constant review.

Nick TrenholmeSt

Mary's APCM Safeguarding Report:

The PCC has complied with our duty under section 5 of the Safeguarding and clergy discipline measure 2016 (duty to have due regard to House of Bishops guidance on safeguarding children and vulnerable adults).

Safeguarding is a standing agenda item at PCC. We have had several safeguarding team meetings across our team of churches to ensure that we have the correct job descriptions and confidentiality agreements to put in place so we can comply and bring our working and practices in line with Church of England Safeguarding Policy and Practice Guidance.

Sharon Rucastle has been appointed as the Safeguarding Officer for St Mary's and Chapel le Dale, after following safe recruiting procedure. Reverend Nick and Sharon have had several meetings to put in place the Safeguarding Hub and Dashboard system which enables reminders to be sent from the diocese as new courses and paperwork are required.

Reverend Nick & Sharon have control and access to the Safeguarding Hub and Dashboard as well as securely held confidential paperwork. The Hub and Dashboard are confidential and secure on-line platforms maintained by the national Church Safeguarding Team for the use by individual parishes. We are working hard on bringing details up to date since our last Safeguarding Officer left. As you would expect we are working within all Safeguarding guidance and information such as the Church of England Parish Safeguarding Handbook, Safer Environment Activities and Code of Safer Working Practice.

Many roles are now on the Safeguarding Hub with the appropriate people attached to them. All learning is either completed or identified as required and courses are online, as recently completed by some role holders and further face to face learning is scheduled for a few months' time. Sharon has one more diocesan course to complete, this is scheduled for September, which is the earliest available.

Anyone needing new DBS forms, have been identified and applications sent. One has arrived with 3 still outstanding. These will be renewed automatically moving forward every 3 years, whilst people are still in role.

We have had one safeguarding concern reported to the Diocesan Safeguarding Officer in 2023 and all paperwork is filed appropriately. No further action is now required on this concern.

Moving forward we will be focusing on ensuring safer recruitment is followed. We will guide any volunteers through this. We are grateful for all our volunteers and need to ensure that all paperwork and practices are in place to protect both the general public and volunteers.

Our next step is taking our Parish Dashboard Action Plan to the PCC for approval and completing the full details and roles on the Hub

Sharon Rucastle (Safeguarding Officer)

Deanery Synod Meetings

Deanery meetings take place about four times a year. Canon Ian Greenhalgh is the Rural Dean and Rev Sue McWhinney is the secretary. Meetings take place in different churches and usually begin with refreshments and an opportunity to meet and worship with those from other churches. Because we are all from small rural parishes, it is an opportunity to plan events and address issues such as finance and buildings, as part of this larger group. However, the most pressing problem has been clergy vacancies right across the Deanery. A Lent course was held in Holy Ascension Church on the theme: '**Rural Life and Village Church**', available to all the Deanery. It's also interesting to learn of successful projects in other churches.

Sue Simpson

Team Vicar's Report:

This report is a brief summary of my ministry as the clergy in post relating to anything not already covered. With the end of lockdown restrictions, it has been possible to recommence taking communion to those who cannot join us in church. This has included those who are housebound, or unwell, and a monthly service at the Ingleborough Nursing Home. I have also sought to continue a pattern of visiting members of the community when I can. The focus of this has mainly been follow up to those we have assisted for funerals, and baptisms, but including those who are ill. If you receive news of someone who is unwell please do pass on news to me if the person is happy for it to be shared.

I have published a newsletter each week, which has included material from an All-Age Bible study resource published by an ecumenical organisation, Roots on the Web, which also is used for our children's work.

Rev Nick Trenholme

Team Rector, Ingleborough Team, Report:

It has been a joy to work with you since my collation as Team Rector of the Ingleborough Team on October the 26th 2023 in Bentham Parish Church. I worked with you for just over 9 weeks in 2023, including All Saints, Remembrance, Advent and Christmas - it was great - thank you for it all.

At my interview I was asked how I would approach working with you all based on the information presented in the benefice profile. I answered by quoting St Augustine, who at the conclusion of his book, the City of God, wrote, that "In eternity, we shall rest and we shall see; we shall see and we shall love; we shall love and we shall praise." My suggestion then was that if this pattern of resting, seeing, loving and praising is good for eternity, then it is a good pattern for the eternity that begins now.

It is not only a good pattern for me, but a good pattern for you, for our churches, and for our communities - for all. A good pattern as we continue to reset after COVID 19 and the various degrees of lockdown. There can be a temptation to forget about that strange time, and not benefit from the reset button that it made us all press. Let us not fall into that trap.

So first of all rest as a habit of life, an ease of being. Am I setting a good example to you as priest and pastor if I rush about? I don't think so. So I will try not to do that (too much). Rest then gives us the position to look around, to see. If we are rushing about, we simply can not see well. I see many wonderful things here; the people and the landscape, the communities and the churches. It's great. It's beautiful. Let's rejoice in it all and delight in it all. Yes, there are difficulties, and sometimes dark days. I know them too, as you do. And there is constantly a glorious resurrection light at the end of the tunnel. That light is always on, within us all and often visible around us all.

To love and to praise: Somebody said to me the other day, "that's the first sermon I've heard when I haven't heard you talk about love." I apologise for that - but in my defence it was a lot about kindness: Love is the sun of the Gospel around which every other planet orbits. Jesus, when asked what was most important, said love the Lord your God and love your neighbour as yourself. St Paul said, faith, hope and love abide, these three, and the greatest of these is love. St John said, in three little words, God is love. Loved by God, we work everything else out, which naturally, inevitably and primarily includes the praise of God formally and informally.

So it has been very good to rest, see, love and praise God with you here, to begin to get to know you. There is so much we could do in the parishes of our team. I can not do it all, and will not, see above. We cannot do it all, see above. Instead, let us rest, see, love and praise, and seek to perceive what is that we are called to be or do.

Thank you all very much for sharing the journey. Thank you to Nick and all our retired clergy colleagues. Thank you to all our named church officers who work so hard for our churches and communities. Thank you to all those who work hard, whose name and role may or may not have a name. Thank you to all of you who have the ministry of turning up, it's important. Thank you for 2023 May God bless us for 2024.

Revd Canon Peter Greenwood

In 2023, Reverend Nick celebrated 7 years ministry among us and took a Sabbatical. (This is a time to allow for spiritual and physical renewal. He has prepared the following notes so that we can all learn a little more of this experience.

Sabbatical 2023 – Summary

This Sabbatical project gave me the opportunity to explore integrating baking bread with Christian mission and ministry. Bread has been a personal passion for years and I had heard about some Christian churches and projects which included bread in what they did. So I set out to see how they did it and also to open my own horizons in this area, because I wanted to grow as a baker and to consider how I could develop using bread in ministry. I sensed before the Sabbatical that building relationships with people was foundational to Christian mission and this project gave the opportunity to explore that around the practice of baking.

Firstly I explored baking in general. This involved attending a course on baking Sourdough bread, assisting at our local bakery in the village and visiting community supported bakeries. The commercial constraints of baking need to be borne in mind when launching a Christian project involving bread. While many church-based projects do not seek to make profit from bread, the economic realities of cost in today's world will shape how any project operates in a long-term timescale. I also learned many practical lessons about running sessions involving bread from these visits and interactions.

I visited Somewhere Else in Liverpool (known to most as 'The Bread Church'). They are a self-styled emerging church which has now been running for over 20 years. Twice a week the sessions invite participants to bake bread and eat together. The time in which the bread rises enables relationships to be built and baking bread with people previously strangers quite naturally allows any individual to fit in with the group in a way that suits them. Trust can be built over a shared activity. Over time the community of individuals grows to become something "wholesome," just like bread is mixed and grows. These insights were common to other projects I engaged with.

Thirdly, I explored Fresh Expressions of church. Somewhere Else is an example of this style of church, which departs from the inherited models of local congregational church life, instead seeking to create a new form of church for contemporary culture. Baking bread typically involves more time than is possible in traditionally structured church services and requires different facilities than most churches have. Although I did find that some church leaders had found ways to introduce bread into ministry without launching Fresh Expressions.

I spoke with practitioners leading Fresh Expressions and undertook reading and reflection at Leeds University library which built on my own prior knowledge of Fresh Expressions projects. I found a tension between classical Anglican theology and that underlying Fresh

Expressions, around the nature of the church and focussed particularly around the preaching of the Word and administration of the Sacraments. In classical Anglican theology and in traditionally structured churches these were considered absolutely essential for the life of the church. However in Fresh Expressions, their importance is manifested differently, generally drawing on less time and energy of those running the project/church. I believe that it is important to safeguard the centrality of the proclamation of the gospel in Word and Sacrament, but that both inherited models and Fresh Expressions will continue to be necessary in the wider church's mission. To hold these together I sense that work needs to be done to help fellowships build relationships with each other, both between Fresh Expressions themselves and also between Fresh Expressions with inherited parish churches.

More personally I found that baking is very important to me at a deep level. It enables quality connections with other people even if only transiently, which is an abiding value for me. I have always enjoyed baking for others, not just as an independent hobby. Finally I spent some time reflecting on the role of shared meals in the mission of the church. I undertook some reading on the Biblical and historical relationship of the sacrament of Holy Communion to the church's common meals. A greater emphasis on eating together could be very fruitful for the mission and ministry of the contemporary church.

Overall I learned that baking bread as a personal passion can be a core part of ministry in a local church setting. Many ideas came to mind and I look forward to taking some forward in future.

Nick Trenholme

**PAROCHIAL CHURCH COUNCIL
OF ST. MARY'S CHURCH, INGLETON**

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

CONTENTS

	Page
Trustees Annual Report	3-5
Receipts and Payment Account	6
Statement of Assets and Liabilities	6
Notes to the Financial Statements	7-8
Independent Examiner's Report	9

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Structure, Governance and Aims

St Mary's Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and a charity currently excepted from registration with the Charity Commission.

At St Mary's Church, the PCC consists of the team rector, team vicar, church wardens, reader and elected members. The PCC is responsible for making decisions on all matters of general concern and importance to the parish, including how the funds of the PCC should be spent. The PCC met nine times during the year, with 75% attendance.

The PCC has the responsibility of working with Rev. Nick Trenholme (Team Vicar) and Rev. Peter Greenwood (Team Rector) to promote within the parish the mission of the church – pastoral, evangelistic, social and ecumenical. St Mary's church is part of the Ingleborough Team Ministry, together with the parishes of Bentham, Burton in Lonsdale Chapel-le-Dale, and Thornton in Lonsdale.

The PCC also has the responsibility for the maintenance of the church building and, alongside Craven District Council (now North Yorkshire Council), the churchyard.

Objectives and Activities

The PCC, Clergy and congregation work together to make worship relevant and accessible to all people. We seek to welcome everyone to our services and to encourage them to become regular members of our worshipping community. The services and worship show faith in practice through prayer, study of God's word, music and sacrament. People are encouraged to live out their faith in the local, national and worldwide community through considering the Christian faith, pastoral care charitable and outreach work and involvement in community events.

There are 69 people on the Electoral Role; 7 not living in the parish. At major festivals – Easter and Christmas – and special services e.g. Remembrance Sunday, Christingle – the congregation welcomes more people to worship. Baptisms, weddings and funerals draw in members of the local community.

Deanery Synod

Two members of the church were elected as representatives at the Deanery Synod, also sitting on the PCC. This brings a link to the wider church in the Diocese. There were three meetings in 2023.

Pastoral Care

Every member of the church is encouraged to support and care for fellow members as an expression of their Christian faith and the mission of the church. Fellowship groups meet to learn from God's word, support and encourage one another.

Mission and Evangelism

The PCC and congregation are committed to reaching out with the gospel of Jesus and in helping others less fortunate. 10% of the church income (giving) is allocated to charities in the following year, in 2023 we gave £2,456. Letters of thanks are received with updates of the work and often prayer requests; there are services focussed on our charitable links.

Online work remained a key feature of church life including continued weekly services, e-publicity and community engagement in online spaces. Other work recommenced face to face like prayer groups and Bible study meetings. Mission place face-to face, especially through the work of the Pop Up Pantry, a food sharing initiative hosted at the Church. Material was donated, and any funds raised by other organisations were most often used directly to purchase stock for the deliveries of food parcels.

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Administrative Information

St Mary's Church is situated in Ingleton in the county of North Yorkshire. It is part of the Diocese of Leeds, within the Church of England. The correspondence address is St Mary's Vicarage, Main Street, Ingleton, Carnforth, LA6 3HF. PCC members who have served from 1 January 2023 until the date of this report was approved are:

Rev. Peter Greenwood	Team Rector (from 26 th October 2023)
Rev. Nick Trenholme	Team Vicar (Chairman)
Tom Brown	PCC member & Churchwarden (appointed 21 st May 2023)
Andy Ive	PCC member & Churchwarden (appointed 21 st May 2023)
Simon Robinson	Churchwarden (stepped down 1 st March 2023)
Sue Simpson	Secretary (Deanery Synod Rep until 21 st May 2023)
<i>Elected/Co-opted</i>	
Graham Lynch	
Pat Kingsparke	(elected 21 st May 2023)
Christine Purcell	
Kelly Robinson	(stepped down 1 st March 2023)
Sharon Rucastle	(Parish Safeguarding Officer from 2 nd March 2023)
John Scott	(Treasurer)
Sue Scott	
Rachel Whaley	

STATEMENT OF TRUSTEES RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. The charity is entitled to prepare these statements on a receipts and payments accounts basis, together with a statement of assets and liabilities at the year end. The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Parochial Church Council on 14th March 2024 and signed on its behalf by



Rev. Nick Trenholme (Chairman)

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Financial Review for the year ended 31st December 2023.

Overall, 2023 was a successful year financially due to the continued support from the congregation of St. Mary's and the wider community. We were able to organise more fundraising events and created opportunities to involve many local families and visitors. The great generosity shown by so many people is very much appreciated.

The receipts of the unrestricted funds were £49,453 and are detailed in the financial statements. Included in this figure, £34,093 was from voluntary receipts, £8,853 from Gift Aid recovered and £5,695 from fund raising. The fundraising figure this year is approximately £3,000 more than last year.

The total receipts in the restricted funds were £5,054 and are detailed in the financial statements. £2,019 was received in voluntary receipts, £2,156 from grants and £879 was from our Investment Income.

There was a small surplus in the unrestricted fund this being the excess of receipts over payments.

There was a deficit of £1,206 in the restricted fund due to payments exceeding receipts. There were, however, sufficient funds at the start of the year to enable us to pay our way.

Gift Aid for the last quarter of 2023 will not be claimed until 2024, this should amount to approximately £1,400.

Outstanding liabilities at the end of the year totalled £149, this being Rev. Nick's expenses for the last quarter.

Optional Information

As mentioned, the financial success of St. Mary's Church has only been possible due to the hard work of many volunteers and the generosity of so many people. It is hoped that this will continue in 2024 and the many fundraising ideas in the pipeline will come to fruition to create another successful year financially. In 2024 we will see a huge increase in the cost of our Gas and Electricity bills which will need to be met.

Reserves Policy

At the end of the year the unrestricted cash fund – St. Mary's General Account – had a balance of £3,116.

The restricted fund - St. Mary's Fabric account – had a balance of £3,395 of which £2,177 was ring fenced for the Pop-up Pantry at 31st December 2023.

We have two investment funds – a restricted fund with a market value of £32,145 as of 31st December 2023, and an unrestricted fund with a market value of £5,855 as of 31st December 2023.

Both these funds yield a good rate of interest which is deposited into their respective accounts.

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

	Note	UNRESTRICTED FUND £	RESTRICTED FUND £	TOTAL 2023 £	TOTAL 2022 £
RECEIPTS AND PAYMENTS ACCOUNT					
RECEIPTS					
Voluntary receipts					
Planned giving		24,002	25	24,027	23,364
Collections at services		3,871	--	3,871	2,970
All other giving/voluntary receipts	3a	6,220	1,994	8,214	10,048
Grants received		--	2,156	2,156	5,650
Gift Aid recovered		8,853	--	8,853	8,290
		<u>42,946</u>	<u>4,175</u>	<u>47,121</u>	<u>50,322</u>
Activities for generating funds	3b	5,695	--	5,695	2,028
Investment Income	3c	160	879	1,039	1,033
Receipts from church activities	3d	652	--	652	621
Total Receipts		<u>49,453</u>	<u>5,054</u>	<u>54,507</u>	<u>54,004</u>
PAYMENTS					
Church activities					
Diocesan parish contribution		39,069	--	39,069	36,861
Clergy		1,087	--	1,087	1,087
Church running expenses	3e	6,716	1,054	7,770	8,143
Church repairs and maintenance		62	1,866	1,928	876
Mission giving and donations		<u>2,456</u>	<u>3,340</u>	<u>5,796</u>	<u>6,074</u>
Total payments		<u>49,390</u>	<u>6,260</u>	<u>55,650</u>	<u>53,041</u>
Excess of Receipts over Payments					
Cash at bank and in hand at 1 January		63	-- 1,206	-- 1,143	963
Cash at bank and in hand at 31 Dec		<u>3,053</u>	<u>4,601</u>	<u>7,654</u>	<u>6,691</u>
		<u>3,116</u>	<u>3,395</u>	<u>6,511</u>	<u>7,654</u>
STATEMENT OF ASSETS AND LIABILITIES					
Cash Funds					
Bank current accounts		3,116	3,395	6,511	7,654
Deposit funds		--	--	--	--
		<u>3,116</u>	<u>3,395</u>	<u>6,511</u>	<u>7,654</u>
Other Monetary Assets					
Amounts receivable within one year		--	--	--	--
Gift Aid recoverable		1,400	--	1,400	1,350
		<u>1,400</u>	<u>--</u>	<u>1,400</u>	<u>1,350</u>
Investment Assets					
Investment Fund shares at market value		5,855	32,145	38,000	34,732
		<u>5,855</u>	<u>32,145</u>	<u>38,000</u>	<u>34,732</u>
Liabilities					
Amounts payable within one year		149	--	149	349
Diocesan parish contribution outstanding		--	--	--	--
Other amounts payable		<u>149</u>	<u>--</u>	<u>149</u>	<u>349</u>

The attached notes form part of these financial statements

Approved by the Parochial Church Council on 14/03/24 and signed on their behalf by



Rev Nick Trenholme Chairman

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2023

NOTES TO THE ACCOUNTS

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2. The movements in cash funds were:

Restricted Funds:	Balance b/fwd £	Receipts £	Payments £	Transfers in/out £	Balance c/fwd £
Fabric Savings A/ Fabric Current A/c	4,601	5,054	6,260	+879 -286	3,988
Unrestricted Fund: PCC General A/c	3,053	49,453	49,390	-879 +286	2,523
	<hr/> 7,654	<hr/> 54,507	<hr/> 55,650	<hr/> -	<hr/> 6,511

These figures represent funds of £879 from Investment Income that is initially paid into the General Account but must be transferred to the Fabric Account as these funds are Restricted.

£286 was paid to Overtons from the General account by mistake, therefore £286 was transferred from the Fabric Account to correct this.

The Fabric Current Account represent monies held for expenditure related to remedial work on the fabric of the church, and monies held for expenditure related to other restricted projects. These include a church cleaning fund, the Pop up Pantry fund, a children's craft event fund and a flower festival fund. All of this is held in cash assets.

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

3. Receipts and Payments Analysis	Unrestricted Fund £	Restricted Fund £	Total 2023 £
Receipts			
a All-other giving/voluntary receipts			
Donations	3,447	1,412	4,859
Gift days	1,854	--	1,854
Online giving	512	82	594
Voluntary receipts/grants	--	500	500
Giving through church boxes	407	--	407
	6,220	1,994	8,214
b Activities for generating funds			
Passion play, £20 challenge, Craft day, Sale of craft items, Flower festival, Gala, Jumble sale	5,695	--	5,695
	5,695	--	5,695
c Investment Income			
Dividends and interest	160	879	1,039
	160	879	1,039
d Receipts from Church activities			
Fees retained by PCC	652	--	652
	652	--	652
Payments			
e Church running expenses.			
Bank charges	175	78	253
Church gas/electric	2,049	--	2,049
Church water	594	--	594
Church Insurance	2,655	--	2,655
Printing/stationery	127	--	127
Other Church running costs	1,116	976	2,092
	6,716	1,054	7,770

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Independent Examiner's report to the members of The Parochial Church Council of St Mary's Church, Ingleton

I report on the accounts of the trust for the year ended 31 December 2023, which are set out on pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 act and
- To state whether particular matters have come to my attention

Basis of Independent Examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts represent a true and fair view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the charities act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



11 March 2024

Examiner details: Jennifer Thistlethwaite, MAAT.
42 Paradise Row, Ingleton, LA6 3AQ.

PARISH OF INGLETON ST MARY'S

MINUTES of THE ANNUAL MEETING of PARISHIONERS 21st May 2023 at 12.10pm

Present: Rev Nick Trenholme, Anne Dent, Beryl Brown, Viv Webber, Joan Mitton, Sheila Davison, Beryl Morphet, Sheila Bibby, Rachel Whaley, Tom Brown, Jean Brown, John Scott, Sue Scott, Ruth Ive, Andy Ive, Pat King-Sparke, Keith Lilley, Emma Lilley, Stephen Heald, Marian Heald, Tony Davidson, Sue Simpson

1. **OPENING PRAYER** : Rev. Nick Trenholme.

2. **APOLOGIES:** Chris Purcell, Graham Lynch, Sharon Rucastle

3. **THE MINUTES OF THE 2022 ANNUAL MEETING OF PARISHIONERS:**

That these minutes be accepted as a true record:

Proposed : Andy Ive

seconded; Tom Brown

All in favour

4. **ELECTION OF CHURCH WARDENS** for the Ecclesiastical Parish

Andy Ive (proposed by Tom Brown) and Tom Brown (proposed by Andy Ive) were duly elected as Church wardens for the coming year. (All in Favour)

Rev Nick expressed his grateful thanks for the contribution made to the life of the Church and Parish by Simon Robinson (resigned March 2023) and to Kelly Robinson.

5. A.O.B. None

The meeting closed with prayer at 12.17.

Signed _____ Date _____

PARISH OF INGLETON

MINUTES of THE ANNUAL PAROCHIAL CHURCH MEETING 8th May 2023

The meeting began at 12.20pm

Present: Rev Nick Trenholme, Anne Dent, Beryl Brown, Viv Webber, Joan Mitton, Sheila Davison, Beryl Morphet, Sheila Bibby, Rachel Whaley, Tom Brown, Jean Brown, John Scott, Sue Scott, Ruth Ive, Andy Ive, Pat King-Sparke, Keith Lilley, Emma Lilley, Stephen Heald, Marian Heald, Tony Davidson, Sue Simpson

1. **OPENING PRAYER:** Rev. Nick Trenholme.

2. **APOLOGIES:** Chris Purcell, Graham Lynch, Sharon Rucastle

3. **MINUTES OF MEETING 8th. MAY 2022:**

That these minutes be accepted as a true record:

Proposed : John Scott seconded: Rachel Whaley All in favour

4. **ACCOUNTS FOR 2022:** (See the attached report)

That the accounts be adopted by the meeting:

Proposed: Sue Scott Seconded: Tom Brown 1 Abstention 0 against

5. **ANNUAL REPORT:**

a) **Report on proceedings of PCC** and activities of the church: Reports had previously been circulated among church members. There were no comments.

The report was accepted by the meeting.

Proposed: Rachel Whaley Seconded: Pat Kingsparke All in favour.

Rev Nick thanked Sue Simpson for collating the report.

b) **Church Wardens' Report** on Goods, Fabric and Ornaments. No comments

c) **Team Vicar's Report:** The Vicar informed the meeting of his forthcoming Sabbatical and the arrangements that would need to be in place. During his absence (mid July – end of October) there will be no member of the Clergy in place across the 5 parishes. The New Team rector is expected to take up his/her post in Low Bentham around the middle of October and an announcement will be made in August.

d) **Deanery Synod Report:** Currently the Area Dean, Rev Ian Greenhalgh is the Chairman and Rev Sue Mc Whinney is the Secretary. Three members are elected from St Mary's.

e) **Safeguarding report:** Thanks were expressed to Simon Robinson for his work on this up to March of this year. Information is classed as confidential . PCC members receive training and are asked to complete disclosure forms. This is continually under review.

6. ELECTORAL ROLL REPORT:

The number on the roll is now 58, (8 added this year) 6 of whom live outside the parish.

7. ELECTIONS:

To the Parochial Church Council (6 vacancies)

The following were elected

John Scott (proposed by Tom Brown seconded by Andy Ive)

Sue Scott (proposed by John Scott , seconded by Tom Brown)

Rachel Whaley (proposed by Andy Ive, seconded by Beryl Brown)

Sue Simpson (proposed by Sheila Bibby, seconded by Viv Webber)

Pat King-Sparke (proposed by Tom Brown, seconded by Beryl Morphet)

All in favour.

- b) To Deanery Synod: (3 vacancies) Sue Simpson
proposed: Viv Webber, seconded: Ruth Ive All in Favour

8. APPOINTMENT OF FINANCIAL EXAMINER:

Jenny Thistlethwaite has agreed to take on this roll for 2023/4

Proposed by: Rev Nick seconded: Sue Scot: All in favour

9. AOB AND QUESTIONS:

Ruth Ive expressed her thanks for the continuance of the Online Services which have been a blessing to many.

Sue Simpson focused attention on the Saturday morning sessions in Church which include prayer, Bible Study, refreshments cleaning, gardening and to which ALL are welcome.

Thanks are due to the organisers of the pop-up pantry who have developed this ministry over the last year.

The meeting closed at 12.55 pm.

Signed _____ Date _____

PARISH OF INGLETON

ANNUAL MEETING OF PARISHIONERS 28th APRIL 2024 AT 12noon

All persons,

(a) whose names are entered upon the church electoral roll of the parish, or

(b) are resident in the parish and whose names are entered on a register of local government electors by reason of such residence,

are entitled to vote at the election of churchwardens.

2. The churchwardens of every parish shall be chosen from persons who have been baptized and –

(a) whose names are entered on the church electoral roll of the parish;

(b) who are actual communicants;

(c) who are twenty-one years of age or upwards; and

(d) who are not disqualified (see notes on written notice).

AGENDA

1. Opening Prayer

2. Apologies

3. Minutes of 2023 Annual Meeting of Parishioners

4. Election of Church Wardens for the ecclesiastical parish (*nominations must be received in writing before the meeting*)

5. AOB.

PARISH OF INGLETON

ANNUAL PAROCHIAL CHURCH MEETING 28th APRIL 2024 at 12.10pm

To be held immediately following the Meeting of Parishioners. All those persons whose names are on the electoral roll of the parish are entitled to participate in the meeting. Others are welcome as observers.

AGENDA

1. Opening Prayer
2. Apologies
3. Minutes of meeting 21st May 2023
4. Accounts for 2023
5. Annual Report
 - a. Report on proceedings of PCC and activities of the church
 - b. Church Warden's Report on Goods, Fabric and Ornaments
 - c. Team Vicar's Report
 - d. Deanery Synod Report
 - e. Safeguarding Report
6. Electoral Roll Report
7. Elections
 - a. Representatives to the Deanery Synod
 - b. Representatives to the Parochial Church Council
8. Appointment of Financial Examiner
9. AOB & Questions